

**Inc. Village of New Hyde Park
CARNIVAL/FEAST/FAIR-APPLICATION**

GENERAL INFORMATION-OTHER SIDE OF THIS PAGE

DATE: _____ NEW ISSUE OR RENEWAL: _____
APPLICANT NAME: _____
APPLICANT ADDRESS: _____
APPLICANT HOME NUMBER: _____ CELL NUMBER: _____
E-MAIL: _____

APPLICANT REPRESENTING

ORGANIZATION NAME: _____
ADDRESS: _____
PHONE NUMBER: _____ CELL NUMBER: _____
E-MAIL: _____

NAME OF RESPONSIBLE PARTY FOR EVENT IF NOT APPLICANT

NAME: _____
ADDRESS: _____
PHONE NUMBER: _____ CELL NUMBER: _____
E-MAIL: _____
DATE(S) AND TIMES OF EVENT: _____

LIST ALL ACTIVITIES: SEPARATE SHEET MAY BE ATTACHED

RIDES: _____
GAMES: _____
FOOD CONCESSIONS: _____

LIST INFORMATION FOR PROVIDERS OF

RIDES:
NAME: _____
ADDRESS: _____
PHONE NUMBER: _____ CELL: _____
CURRENT LICENSE AND SAFETY INSPECTION DATES: _____
INSURANCE CARRIER: _____ POLICY #: _____
GAMES:
NAME: _____
ADDRESS: _____
PHONE NUMBER: _____ CELL: _____
INSURANCE COVERAGE BY: _____
PRIVATE SANITATION PROVIDED BY: _____

NOTE: IF NOT LICENSED BY VILLAGE OF NEW HYDE PARK INSURANCE CERTIFICATES MUST BE PROVIDED

ADDRESS: _____
PHONE: _____ CELL: _____
E-MAIL: _____

APPLICANT'S SIGNATURE: _____
Signature of applicant indicates acceptance of the terms and conditions of the application

OFFICE USE ONLY

VIOLATION FILE CHECKED: _____ INSURANCE CERTIFICATE/SAFETY INSPECTION RECEIVED: _____ FEE PAID: _____
PARKING STATEMENT RECEIVED: _____ PLOT PLAN RECEIVED: _____ DATE BOARD APPROVED: _____
PERMIT # _____ DATE ISSUED: _____ BY: _____

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GENERAL INFORMATION

APPLICATION ON OTHER SIDE OF THIS PAGE

AUTHORITY: VILLAGE CODE SECTION 1-32 AND ARTICLE III, SECTION 44-15

FEE: \$200.00 PER DAY WITH RIDES AND GAMES
\$50.00 PER DAY WITH NO RIDES OR GAMES

1. Fee **MUST** be paid at time application is filed.
2. All fees are non-refundable.
3. All blanks on the application are to be filled in. If an item is "not applicable" note as N/A. Leave no blanks. *****PLEASE PRINT*****
4. All applications are subject to Village Board approval. Certain applications are issued at the discretion of the Village Clerk pending Board approval.
5. No license or permit will be issued if the applicant, business, or a principle of the corporation submitting the application has any outstanding unpaid violations due the Village.
6. The permit issued by the Village Clerk must be readily available and shown to any Village designated authority.
7. Proof of General Liability insurance indemnifying the Village must be provided in the amount of \$2,000,000.00 and \$3,000,000.00 in the form of excess liability. Proof of Workers Compensation Insurance must be provided if applicable.
8. The provider, contractor or licensee of the rides or other activities must provide proof of licensing and safety inspection by either the County of Nassau, State of New York or other local municipal jurisdiction.
9. No alcoholic beverages may be sold or consumed without the appropriate license issued by the State of New York and the approval of the Village of New Hyde Park. The Nassau County Police Department will be notified of the event and request will be made to enforce the "open container" law for non-consumption of alcoholic beverages on public streets.
10. A petition or written consent favorable to the event must be provided listing the names and addresses of residents or businesses within a two hundred (200) foot radius of the boundaries of the area on which the events is being held.
11. A statement or a copy of a contract must be provided as to how the sanitary needs of the patrons of the event will be addressed and how collection and disposal of waste generated by the event will be handled.
12. A plot plan or scale drawing must be provided indicating the location of the rides, games, food concessions or other activities.
13. A statement is required to advise the Board as to how parking for anticipated large crowds will be accommodated.
14. A copy of "Certified of Authority" issue by NYS Dept. of Taxation and Finance for collection of sales tax. This certificate must be prominently displayed during the event.