

Inc. Village of New Hyde Park
USED CAR OWNER/OPERATOR PERMIT APPLICATION

General Information on REVERSE side of this page

DATE: _____ NEW ISSUE or RENEWAL: _____

APPLICANT NAME: _____

APPLICANT ADDRESS: _____

APPLICANT PHONE NUMBER: _____ BUSINESS NUMBER: _____

CELL PHONE: _____ E-MAIL: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE: _____ E-MAIL: _____

RELATIONSHIP OF APPLICANT TO BUSINESS: _____

DAYS AND HOURS OF OPERATION: _____

ARE YOU GOING TO BE MAKING ANY AUTOMOTIVE REPAIRS ON THE SAME SITE AS THE USED CAR LOT?
YES: _____ NO: _____ MAXIMUM NUMBER OF VEHICLES TO BE ON LOT: _____

IF A CORPORATION, NAME AND ADDRESS OF PRINCIPLE OFFICERS:

DATE OF INCORPORATION: _____

PRESIDENT: _____

ADDRESS: _____

VICE PRESIDENT: _____

ADDRESS: _____

SECRETARY: _____

ADDRESS: _____

TREASURER: _____

ADDRESS: _____

SIGNATURE OF APPLICATION: _____

Signature of applicant attests to agreement with terms and conditions of this application.

OFFICE USE ONLY

Violation File Checked: _____ Documentation Required Received: _____ Fee Paid: _____

Date Board Approved: _____ Permit #: _____ Date Issued: _____

Application Received By: _____ Issued By: _____

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Application on REVERSE side of this page

FEES: ANNUAL \$100.00

Authority: Village Fee Schedule Addendum to Code Book

1. Fee **MUST** be paid at time application is filed.
2. All fees are non-refundable.
3. All blanks on the application are to be filled in. If an item is “not applicable” note as N/A. Leave no blanks. ***PLEASE PRINT***
4. All applications are subject to Village Board approval. Certain applications are issued at the discretion of the Village Clerk pending approval.
5. No license or permit will be issued if the applicant, business, or a principle of the corporation submitting the application has any outstanding unpaid violations due the Village.
6. The permit issued by the Village Clerk must be prominently displayed and readily available for review by any Village designated authority.
7. All permits are issued on an annual basis and expire January 31st of each year. There is a ten (10) day grace period. If permits are not renewed timely you will be subject to a \$100.00 late filing fee.

THE FOLLOWING INFORMATION IS REQUIRED TO BE SUBMITTED WITH THE APPLICATION. ANY MISSING INFORMATION WILL DELAY THE APPLICATION PROCESS.

If the application is going to be doing any automotive repairs on the same site as the used car lot an application must be made to the Village Board of Zoning Appeals for a Special Exception Permit.

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