



Village of New Hyde Park
1420 Jericho Turnpike, New Hyde Park, NY 11040
26th ANNUAL STREET FAIR
October 21, 2023 from 10:00 – 4:00 PM
(Rain Date: October 22, 2023)
Application on REVERSE side of this page

Terms and Conditions:

1. Completed Application **MUST** be mailed back to the address above by **September 21, 2023** or emailed to events@vnhp.org.
2. If you do not respond back by September 21, 2023 **sidewalk space in front of your storefront will be assigned to a non-competing merchant or a charitable/non-profit organization.**
3. Village businesses utilizing the sidewalk in front of their storefront can only sell or display merchandise, food, and services that are being offered in their store. **You cannot assign the sidewalk space in front of your storefront to an outside merchant. If you do, they will be asked to leave.**
4. Setup and Breakdown instructions.
 - Setup must be completed by 9:30 am on the day of the event.
 - Breakdown must be completed by 5:00 pm on the day of the event.
 - **THERE WILL BE NO VEHICULAR ACCESS TO JERICHO TURNPIKE ON THE DAY OF THE EVENT.**
 - To access your assigned sidewalk space drive to the nearest intersection, park and then unload your supplies.
 - **DO NOT ENTER to access Jericho Turnpike via Herkomer Street.** This intersection will be utilized by Craft-A-Fair vendors **only**.
 - Special set-up or space needs must be requested in advance (ie. Multiple tables, tents, etc.)
5. **Food vendors MUST obtain a Temporary Food Service Permit for food preparation and/or concession.** Call Nassau County Board of Health at (516)227-9717 to determine if you will need to obtain a temporary food permit.
6. **Do not place your table/display on the street.** Nassau PD and NHP Fire Department require the street alongside the curb line remain open and accessible to emergency vehicles.
7. **Once sidewalk space is assigned changes will not be made.**
8. Electricity will **NOT** be provided by the Village of New Hyde Park.
9. You must provide your own equipment, including table and chairs, canopy tent (up to 10x10) etc.

Spaces are limited and will be assigned on a first come first serve basis. If you reserve a space, you are required to show up on the day of the event. If you are unable to participate, contact Village Hall at (516)354-0022 or email events@vnhp.org, by the September 21, 2023 deadline.

I certify that I have read the Terms and Conditions listed above and will adhere to the rules herein.

Printed Name of Applicant: _____

Signature of Applicant: _____



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PARTICIPANT REGISTRATION APPLICATION

Terms and Conditions on REVERSE side of this page

DATE: _____ APPLICANT NAME: _____

APPLICANT PHONE NUMBER: _____ CELL NUMBER: _____

E-MAIL: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS PHONE: _____

CLASSIFY YOUR BUSINESS:

_____ VILLAGE BUSINESS OWNER

_____ NEW HYDE PARK CHAMBER MEMBER

_____ CHARITABLE / NON PROFIT ORGANIZATION

WILL BE PARTICIPATING IN STREET FAIR: _____ YES _____ NO

WILL BE SELLING FOOD AT THE STREET FAIR: _____ YES* _____ NO

*Nassau County requires a Temporary Food Service Permit for food preparation, holding or concession. Call Nassau County Board of Health at (516)227-9717 to determine if you will need to obtain a temporary food permit. Food preparation is not allowed on sidewalk spaces.

LIST OF ITEMS TO BE SOLD / DISPLAYED:

LIST ANY SPECIAL REQUESTS NEEDED

Multiple spaces: _____ YES* # of Spaces: _____

Banner Placement: _____ YES* Placement: _____

Tent (no bigger than 10x10): _____ YES* Size: _____

Other: _____

SIGNATURE OF APPLICANT: _____

Signature of applicant attests to agreement of this application

OFFICE USE ONLY

Date Application Received: _____ Application Received By: _____

Application Approved: _____ Sidewalk Location: _____