



Village of New Hyde Park
1420 Jericho Turnpike, New Hyde Park, NY 11040
27th ANNUAL STREET FAIR
September 21, 2024 from 10:00 – 4:00 PM
(Rain Date: September 28, 2024)

Please read the Terms and Conditions:

1. **No Charge Business Types:** Completed Application to be received by the address above by **August 30, 2024**. It can be emailed to events@vnhp.org.
2. **Fee Business Types:** Completed Application with payment must be received by **August 30, 2024**. This can be mailed or dropped off at NHP Village Hall to the address above.
3. If you do not respond back by August 30, 2024 **sidewalk space in front of your storefront will be assigned to a non-competing merchant or a charitable/non-profit organization.**
4. Village businesses utilizing the sidewalk in front of their storefront can only sell or display merchandise, food, and services that are being offered in their store. **You cannot assign the sidewalk space in front of your storefront to an outside merchant. If you do, they will be asked to leave.**
5. Setup and Breakdown instructions.
 - Setup must be completed by 9:30 am on the day of the event.
 - Breakdown must be completed by 5:00 pm on the day of the event.
 - **THERE WILL BE NO VEHICULAR ACCESS TO JERICHO TURNPIKE ON THE DAY OF THE EVENT.**
 - To access your assigned sidewalk space drive to the nearest intersection, park and then unload your supplies.
 - **DO NOT ENTER to access Jericho Turnpike via Herkomer Street.** This intersection will be utilized by Craft-A-Fair vendors **only**.
 - Special set-up or space needs must be requested in advance (ie. Multiple tables, tents, etc.)
6. **Food vendors MUST obtain a Temporary Food Service Permit for food preparation and/or concession.** Call Nassau County Board of Health at (516) 227-9717 to determine if you will need to obtain a temporary food permit.
7. **Do not place your table/display on the street.** Nassau PD and NHP Fire Department require the street alongside the curb line remain open and accessible to emergency vehicles.
8. **Once sidewalk space is assigned changes will not be made.**
9. Electricity will **NOT** be provided by the Village of New Hyde Park.
10. You must provide your own equipment, including table and chairs, canopy tent (up to 10x10) etc.

Spaces are limited and will be assigned on a first come first serve basis. If you reserve and/or pay for a space, you are required to show up on the day of the event. If you are unable to participate, contact Village Hall at (516) 354-0022 or email events@vnhp.org, by the August 30, 2024 deadline. No refunds will be given.



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PARTICIPANT REGISTRATION APPLICATION

1. **REGISTRANT INFORMATION**

DATE: _____

APPLICANT NAME: _____ E-MAIL: _____

APPLICANT PHONE NUMBER: _____ CELL NUMBER: _____

BUSINESS NAME: _____ BUSINESS PHONE: _____

BUSINESS ADDRESS: _____

2. **BUSINESS TYPE & FEE PER 10' x 10' SPACE: (Check one)**

_____ INC. VILLAGE OF NEW HYDE PARK BUSINESS OWNER – **No Charge** – Display in front of your store or on an assigned sidewalk space if business not located on Jericho Turnpike.

_____ NEW HYDE PARK CHAMBER MEMBER LOCATED **IN** VILLAGE OF NEW HYDE PARK – **No Charge** - Display in front of your store or on an assigned sidewalk space if business not located on Jericho Turnpike.

_____ NEW HYDE PARK CHAMBER MEMBER **OUTSIDE** VILLAGE OF NEW HYDE PARK - **\$75.00** per 10' x 10' space on sidewalk

_____ NON- PROFIT ORGANIZATION - **\$50.00** per 10' x 10' space on the sidewalk

_____ STREET FAIR SPONSOR – **No Charge**

**Non Chamber / Non Village Business for street space contact Ron at Craft-A-Fair;

516-330-2044 or craftafair@optonline.net

3. **BOOTH ACTIVITIES**

• NUMBER OF 10' x 10' SPACES REQUIRED: _____

• WILL BE SELLING FOOD AT THE STREET FAIR: _____ YES* _____ NO

*Nassau County requires a Temporary Food Service Permit for food preparation, holding or concession. Call Nassau County Board of Health at (516)227-9717 to determine if you will need to obtain a temporary food permit. Food preparation is not allowed on sidewalk spaces.

• LIST WHAT YOU WILL BE SELLING OR PROMOTING: _____

• SPECIAL REQUESTS:

Will you be bringing a Banner: _____ YES

Will you be bringing a Tent (no bigger than 10'x10'): _____ YES

4. PAYMENT:

- MAKE CHECKS PAYABLE TO: Inc. Village of New Hyde Park
- MAIL CHECK & COMPLETED APPLICATION TO:

Inc. Village of New Hyde Park
1420 Jericho Turnpike
New Hyde Park, NY 11040

OR

- DROP OFF PAYMENT WITH COMPLETED APPLICATION TO NHP VILLAGE HALL

5. REFUND POLICY:

- NO REFUNDS as a Rain Date is scheduled.

**I certify that I have read the Terms and Conditions and will adhere to the rules herein.

Printed Name of Applicant: _____

SIGNATURE OF APPLICANT: _____
Signature of applicant attests to agreement of this application

OFFICE USE ONLY

Date Application Received: _____ Application Received By: _____

Application Approved: _____ Sidewalk Location: _____